



Report of:	Meeting	Date
Clare James, Corporate Director Resources	Overview and Scrutiny Committee	01 March 2021

Overview and Scrutiny Work Programme 2020/21 – update report

1. Purpose of Report

- 1.1** To update the Overview and Scrutiny Committee about the Overview and Scrutiny Work programme 2020/21.

2. Recommendations

- 2.1** That the committee considers their desired focus/areas of work for the remainder of the 2020/21 period.
- 2.2.** That the report be noted.

3. Current, Paused, and Requested Work

3.1 Review of the Citizens Advice Bureau

Following a suggestion at the O&S Committee meeting held on 27 January 2020, a discussion at the meeting held on 18 January 2021 and with the committee's agreement at the last meeting, a task group was set up to review the service provision provided by Citizens Advice service.

The Task Group met with Diane Gradwell (Chief Executive at Citizens Advice Lancashire) and Guy Simpson (Advice Services Manager at Citizens Advice Lancashire West) on Thursday 4 February at 6pm.

The next meeting is scheduled to be Thursday 25 February at 6pm.

3.2 Review of Wyre's Call-in procedures

It was agreed at the committee's last meeting that a small review group would be set up to look into how a Call-in meeting should be structured and chaired, taking into account lessons learned from previous Call-in meetings, whether different procedures are needed for Portfolio Holder

decisions and Cabinet decisions, and interviewing Cabinet members, other councillors etc.

However, at the request of the Monitoring Officer, this work has been paused.

3.3 District Environmental Enforcement Task Group

The pilot enforcement scheme was extended, which would have given the task group more time to complete its detailed work. The period of consultation with residents had also been extended, for a further month, and the task group planned to meet on 31 March 2020 to consider the responses.

Unfortunately, owing to the pandemic, the Task Group's work was halted and is currently incomplete. A request has been sent for more information as to when the Portfolio Holder decision is planned. A report is scheduled for approval to extend the current contract later this month.

3.4 YMCA Fylde Coast

It was agreed at the committee's last meeting that a scoping document be brought to this meeting regarding the YMCA Fylde Coast Partnership with Wyre Council.

After discussions with the Chair and Senior officers, the relationship between Wyre Council and YMCA Fylde Coast has been clarified and members of the committee should note that there is no service level agreement/partnership and instead Wyre Council has a contractual agreement with YMCA Fylde Coast.

The contract is due to expire by 2025/26 and it has been agreed that the committee may wish to review the contract closer to the current expiry date as to create the most impactful work.

However, the committee may wish to refocus the aims of a YMCA Fylde Coast Task Group and look into the recommendations made by the external consultants that were instructed after the Cabinet decision on 25.11.2020:

"Cabinet also approved the undertaking of a procurement exercise at a cost of £30,000 to bring in external support to help with the development of a longer-term strategy for sustainable leisure provision in Wyre and delegated authority for this commission to the Corporate Director Communities."

A brief for this work is underway and a tender will soon be issued to commission consultants to carry out this piece of work.

4. Other Planned Work

4.1 Task Group- Supporting Wyre's town centres

Following a suggestion made at the O&S Committee meeting held on 22 July 2019, a report and draft-scoping document was submitted to the O&S Committee in March 2020. This work has not been revisited since but following the creation of a Town Centre Strategy Fund in the 2021/22 budget there is likely to be an opportunity for involvement in the consultation exercise with stakeholders likely to be undertaken later this year.

4.2 Task Group- Tourism

Following a suggestion made at the O&S Committee meeting held on 23 November 2020, a report was submitted to the O&S Committee at the last meeting (January 2021). A determination on next steps by the committee is needed.

4.3 Review of Wyre's Scrutiny function

Following a suggestion at the O&S Committee meeting held on 23 November 2020, the Democratic Services Officer has worked with the Centre for Governance and Scrutiny to establish a set of interviews and workshops to help improve the Scrutiny function at Wyre.

The work is still ongoing; however, the committee may wish to commission a task group to review the findings once the work is complete.

5. Work Programme

5.1 The O&S Work Programme for 2020/21 is attached at Appendix 1.

An attempt has been made to prioritise those projects where work has already commenced and been presented to O&S and where there are strong links to the Business Plan.

Next steps for these areas should now be formulated and the work programme tailored accordingly to ensure it remains focused.

Financial and legal implications	
Finance	Not applicable
Legal	Not applicable

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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List of background papers:		
name of document	date	where available for inspection
None	None	None

List of appendices:

1) Overview and Scrutiny Committee Work Programme: 2020/21